



Butler Robbins & White
Global Revenue Recovery

SAMPLE

AGREEMENT TO START THIRD PARTY RECOVERY

Collection Rates to be provided by Your Sales Rep

PLEASE SIGN, NOTORIZE AND RETURN

Thank you for the account(s) placed with us.

Many times we are asked by your debtor(s) to furnish authorization for making collections on your behalf. In order to facilitate collections we ask that you sign this form which authorizes our firm to act as your agent to collect, receive and deposit payments for your business into our Client Trust Account, for settlement and satisfaction of your accounts in your name.

In general, we perform any act not constituting the practice of law for you in all matters arising on any accounts placed with us. No settlements shall be made without your written authorization.

Should checks be sent to us in your name, we will endorse them as your agent, deposit them and remit the funds after retaining our fees to you upon clearance of said payment.

Should any checks be sent to your office directly, you should immediately notify our accounts receivable department at 954-726-4300 ext 103 and immediately forward them to our office for deposit to: Butler, Robbins & White - Accounts Receivables 5701 Pine Island Road, Suite 360, Fort Lauderdale, Florida 33321.

In the event any payments have been made on accounts placed with us including but not exclusive to an installment arrangement between your debtor and our firm we shall be entitled to our fees notwithstanding termination. Your authorized signature represents the company and remains in full force notwithstanding any changes until such time written termination is received in this office. Once claims are placed with us we start to work on them immediately. Any claims recalled after 24 hours may be subject to a 10% recall admin fee. Time is of the essence. Avoid any further discussion with your debtor, as this will hinder the collection process. Please direct all communications to our office.

Please check here if we have your permission to report your debtors to the national credit bureaus as this may help in our collection success.

Please check here if we have your permission if we choose to take action for "worthless checks" under various state regulations and laws.

Please check here to give us permission to inform your debtor that you may pursue legal action on those debtors who have assets. (After all collection efforts are exhausted, we may recommend the pursuit of legal action, whereby we would send you an agreement under separate cover for you to approve or deny.)

This agreement can be terminated with 30 days notice if submitted in writing, and sent registered mail to the address above.

We appreciate your business!

Robin Kluge, CEO

Please PRINT NAME AND TITLE HERE

NOTARY:

Authorized Client Signature & Title

----- Email Address :

5701 Pine Island Road Ste 360
Fort Lauderdale, Florida 33321
Courtesy Line: 1-800-749-1969
Phone: 954-726-4300
Fax: 954-720-1552
Email: sales@brwcollect.com
www.brwcollect.com

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